Dear parents and carers

We have received a number of queries regarding expectations around the completion of work set by teachers.

The message is clear that schools were closed in order for your children to be cared for at home as this is believed to be the safest place for them. Likewise as schools, we are directed to 'care for' the children of key workers needing to come into school. There is no requirement at all for parents to home school  their children. Work set by us will be tasks that your child can complete independently with plenty of time available for fun, rest, family time and exercise.

You will appreciate that we have had to think on our feet and have tried to set up resources for students within a very tight time frame. Please be patient with us if we have some teething problems, where we haven't got the balance right, we will try to correct that.

* All work set will be using Google Classroom and Edulink. Please ensure that your child has 'joined' the Classrooms. Students need to log into their Google drives using school email address and password. You will find a link to the Google Classrooms via the CHS website or go to classroom.google.com
* Where possible, students should check their Google Classrooms each day (Mon-Fri)
* Students will be set a maximum 2-3 hours work each week day (no more than 15 hours a week) We will ensure some flexibility in completion times. We recommend that this is not one continuous block of time but rest breaks are included.
* Teachers will give an indication of how long each task might take. It is important that students don't rush through things to finish quickly; they should work slowly and steadily.
* Staff will not be providing feedback for every piece of work submitted but will feed back on agreed pieces of work via Google Classroom.
* Year 10 and 12 could use the time to consolidate learning so far and read around their subjects.
* Time each day should be given over to well-being. Heads of Year have uploaded useful web addresses to the 'Tutor' Classrooms.
* Students can communicate with staff using **school emails**- but please be aware that many staff are also juggling work and children and therefore may not reply straight away.
* We would not want any students to be working outside the usual school day. Down time away from studies is incredibly important.

We are facing a difficult time for everyone with potentially many worries and stresses. We do not want school work to be a burden. It's important to remember that we are not relying on parents to fill the gap of school. We will be putting strategies in place in order for your children to catch up when we are back in school.

Please do encourage your children to read books, watch documentaries, engage in mindfulness, board games, jigsaws and cooking. Have fun together ... perhaps even a 9am workout together!

If at any stage you or your family falls ill, school work is not important; take care of your families first.

Thank you for your support

**Sheila Lister**

**Assistant Headteacher**

**Head of Key Stage 4**